

**TOWN OF GREENVILLE  
RESOLUTION ESTABLISHING STANDARD WORKDAY FOR  
ELECTED AND APPOINTED OFFICIALS**

BE IT RESOLVED, that the Town Board of the Town of Greenville hereby establishes the following as a standard workday for elected and appointed officials who do not participate in the employer time keeping system and will report days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this body:

**ELECTED OFFICIALS 6 HOUR STANDARD WORK DAY**

Clerk-Collector	Jacqueline Park	1/1/18 – 12/31/19
Town Councilman	Travis Richards	1/1/18 – 12/31/21
Highway Sup't	Terry Williams	1/1/18 – 12/31/19

**APPOINTED OFFICIALS 6 HOUR STANDARD WORK DAY**

Water Superintendent	Leroy Bear	1/1/18 - 12/31/18
Library Director	Barbara Flach	1/1/18 - 12/31/18
Bookkeeper	Joanne Kratz	1/1/18 – 12/31/18
Court Clerk	Alissa McCulloch	1/1/18 – 12/31/18
Code Enforcement	Mark Overbaugh	1/1/18 – 12/31/18
Assessor's Clerk	Hope Nugent	1/1/18 – 12/31/18

Motion made by: Councilman *Bear*

Seconded by: Councilman *Bensen*

Carried: Ayes 5 Nays 0 Absent 0

Dated: June 18, 2018

*Jacqueline Park*  
Town Clerk-Collector



Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A  
 (Rev. 3/14)

BE IT RESOLVED, that the Town of Greenville (Name of Employer) / 30550 (Location Code) hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
<u>see page 2</u>					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
<u>see page 2</u>					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Saquelene Park (Name of secretary or clerk), secretary/clerk of the governing board of the Town of Greenville (Name of Employer), of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 18<sup>th</sup> day of June, 2018 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Greenville (Name of Employer) on this 19<sup>th</sup> day of June, 2018.

Affidavit of Posting: I, Saquelene Park (Signature of the secretary or clerk), being duly sworn, deposes and says that the posting of the Resolution began on June 19, 2018 (Date) and continued for at least 30 days. That the Resolution was available to the public on the www.townofgreenville.ny.com Employer's website at 11159 SR 32, Greenville, NY Official sign board at 11159 SR 32, Greenville, NY Main entrance secretary or clerk's office at 11159 SR 32, Greenville, NY





# for Elected and Appointed Officials Continuation Form RS 2417-B

(Rev. 3/14)

Title	Standard Work Day (Hrs/day) Min. 6 hrs, Max. 8 hrs	Name (First & Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
Clerk-Collector	6	Jacqueline Park			<input type="checkbox"/>	1/1/18-12/31/19	No	RS2419	<input type="checkbox"/>
Councilman	6	Travis Richards			<input type="checkbox"/>	1/1/18-12/31/21	No	0.64	<input type="checkbox"/>
Highway Super	6	Terry Williams			<input checked="" type="checkbox"/>	1/1/18-12/31/19	No	RS2419	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
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					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
Water Super	6	P. Leroy Bear			<input type="checkbox"/>	1/1/18-12/31/18	Not in this role	RS2419	<input type="checkbox"/>
Library Director	6	Barbara Flach			<input type="checkbox"/>	1/1/18-12/31/18	No	RS2419	<input type="checkbox"/>
Bookkeeper	6	Joanne Kratz			<input type="checkbox"/>	1/1/18-12/31/18	yes		<input type="checkbox"/>
Court Clerk	6	Alissa Mculloch			<input type="checkbox"/>	1/1/18-12/31/18	yes		<input type="checkbox"/>
Cycle Enforcement	6	Mark Overbaugh			<input type="checkbox"/>	1/1/18-12/31/18	No	RS2419	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
Assessor's Clerk	6	Hope Nugent			<input type="checkbox"/>	1/1/18-12/31/18	yes		<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
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