

Town of Greenville

Post Office Box 38

Greenville, New York 12083

Application for Building & Zoning Permit

Date _____ 20 _____

Permit Number _____

Instructions

1. This application must be completely filled out by typewriter or in ink.
2. Plot plan showing location of lot and buildings on premises, relationship to adjoining premises or public streets or drives, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.
3. This application must be accompanied by two complete set of plans showing proposed construction and a complete set of specifications. Plans and specifications shall describe the nature of the work to be performed, the material and equipment to be used and installed and details of structural, mechanical, electrical, plumbing and heating installations.
4. The work covered by this application may not be commenced before the issuance of an approved Building & Zoning Permit.
5. Upon approval of this application, the Code Enforcement Officer and Zoning Enforcement Officer will issue a Building & Zoning Permit to the applicant.
6. Costs for the work described in the Application for Building & Zoning Permit include the cost of all the construction, and other work done in connection therewith, excluding the cost of land.
7. Any deviation from the approved plans must be authorized, by the approval of revised plans subject to the same procedure established for the examination of the original plans. An additional permit fee may be charged predicated on the extent of the variation from the original plans.
8. A permit and Certificate of Approval must be obtained from the New York Board of Fire Underwriters for all electrical work.
9. **No building shall be occupied or used in whole or in part for any purpose whatsoever until a Certificate of Occupancy has been granted by the Code Enforcement Officer.**
10. **Permit will expire if building construction has not commenced or if construction has not been continued within one years time. Failure to renew will void permit.**

Applicants Name _____

Property Owners Name _____

Address _____

Address (if different) _____

Phone _____

Phone _____

Architects Name _____

Contractor's Name _____

Address _____

Address _____

Phone _____

Phone _____

Name of Compensation or General Liability Carrier _____ Policy # _____ Expiration Date _____

Property Location or 911 address _____
(give street name, number, side and distance from nearest cross street)

Tax Map Number _____ Section _____ Block _____ Lot _____

District Zoning _____ Lot Size _____

Is site within: Federal Flood Plain NYS Designated Wet Land Historic District (HR, HB)

Alternative Heat: Fireplaces _____ Woodstoves _____ Pellet Stoves _____ Gas Stove _____ Other _____

Driveway Access Approval Required State County Town

Nature of Work: New Building Addition Repair Demolition Change of Use Expansion of Use

If Dwelling, Number of Units _____ Number of Units Each Floor _____ If Garage, Number of Cars _____

Square Feet of New Building/Alteration/Addition _____ Height _____ Stories _____

Estimated Cost \$ _____ Building Permit Fee \$ _____ Zoning Permit Fee \$ _____

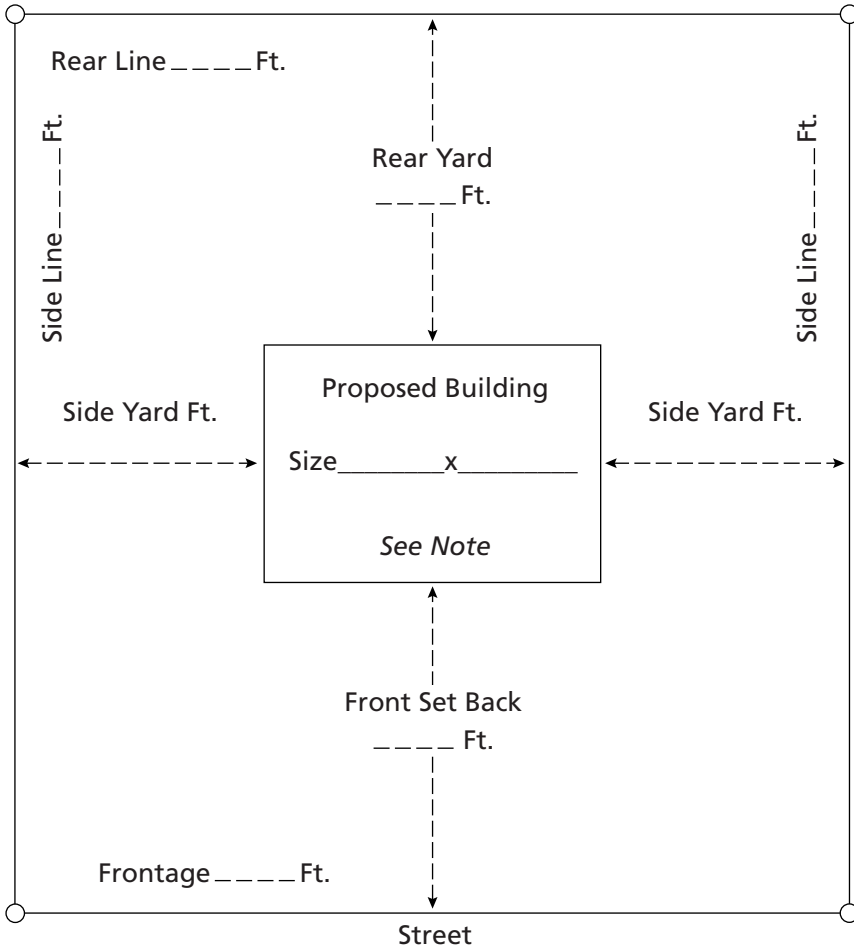
Building Inspector: (Office) 518 966-4147 (Home) 518 966-8980

Town Clerk: 518 966-8276

Town Hall: 518 966-5055

Plot Diagram

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all set back dimensions from property lines. Give lot and block numbers (attach copy of tax map), description according to deed or dimension from survey, and show all easements and street names and indicate whether interior or corner lot, or supply and approved plot plan showing all the above requires. Distance from existing or proposed streams, ponds or lakes must also be shown on the diagram below.



Remarks:

Note:

1. If this is a vacant lot, print the dimensions of the new building.
2. If there is an existing building with a proposed addition, print in dimensions and show addition.

Describe the proposed use in detail: _____

Is intended use for: personal rental lease commercial

If, commercial, describe in detail type of operation, number of employees and any other pertinent information: _____

Application is hereby made to the Building Inspector/Code Enforcement Officer and/or the Zoning Enforcement Officer for the Issuance of a Building and Zoning Permit pursuant to the Zoning Law of the Town of Greenville an the N.Y.S. Uniform Fire Prevention & Building Code for the proposed use and/or construction of buildings, additions or for the removal or demolition, as herein described. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed in this application which are part of these requirements, and also will allow all inspectors to enter the premises for the requested inspections.

Signature of Applicant, Owner or Agent _____ Date _____

The application for Building/Zoning Permit is Approved Disapproved for the use, construction or demolition of the land, building or structure for the purpose outlined in this application.

Reason for denial: _____

Variance required, application should be made to: Zoning Board of Appeals Planning Board

_____ Date _____ 20 _____

Code Enforcement/Zoning Officer