

Town of Greenville

TOWN BOARD MEETING

TENTATIVE AGENDA

January 20, 2020

7:00 pm

Approval of minutes December 16, 2019 and January 2, 2020

OLD BUSINESS

- a) Rescue Squad
- b) Highway
- c) Buildings and Grounds
- d) Code Enforcement
- e) Sewer
- f) Water
- g) Recycling
- h) Assessor
- i) Planning Board
- j) Dog Control Officer
- k) Beautification Committee
- l) Greg Davis, District #4 County Legislator

NEW BUSINESS

- a. EAP/SAP service agreement
- b. Retainer, Attorney Rappleyea
- c. Resolution: Mountain View Brasserie of Greenville LLC re: liquor license
- d. Resolution: Tobacco Free...
- e. Misc.

OPEN MEETING

Supervisors Report

Bill paying audit of bills

OFFICIAL MEETING TIMES, ONCE MOVED UPON, CAN BE FOUND IN THE MINUTES, ON THE OFFICIAL SIGNBOARD AT TOWN HALL, AND POSTED IN THE OFFICIAL TOWN NEWSPAPER AS IS REQUIRED BY TOWN LAW

December 16, 2019

The regular monthly meeting of the Town Board of the Town of Greenville was held on Monday, December 16, 2019, at 7:00 pm at Pioneer Hall.

Present: Supervisor Paul Macko
Councilman Richard Bear
Councilman John Bensen
Councilman Joel Rauf

Recording Secretary: Clerk-Collector Jackie Park

Attorney: Tal Rappleyea

Department Heads: Greenville Rescue Squad Chief Matthew Marlow
Highway Superintendent Terry Williams
Maintenance Supervisor Renee Hamilton
Zoning and Code Enforcement Officer Mark Overbaugh
Water Superintendent P. Leroy Bear

Other: Highway Superintendent-Elect Mike Dudley
Grant Administrator Nicole Ambrosio
Travis Smigel of Delaware Engineering
and 11 guests

Absent: Councilman Travis Richards

Supervisor Macko opened the meeting with the Pledge of Allegiance.

Mr. Bensen moved to accept the Clerk's minutes of November 18, 2019, and December 4, 2019, seconded by Mr. Bear. Carried 4 ayes

Mr. Travis Smigel of Delaware Engineering asked the Board to consider placing a deed restriction on a section of the parcel of land the town purchased for the new water tower. Despite the fact that the roadway planned off of Meadowbrook Lane has been kept narrow, the town would still have to comply with mitigation related to wetlands because the percentage of land disturbed by the roadway is over the allowable DEC threshold. The DEC has agreed that mitigation would not be required if a deed restriction was placed on a portion of the parcel, so as to avoid disturbing the wetlands there.

Mr. Bensen moved, seconded by Mr. Bear, to allow Attorney Rappleyea and Delaware Engineering to proceed with this deed restriction.
Carried 4 ayes

Oral and/or written reports were received from the following departments:

Greenville Rescue Squad ~ Chief Matthew Marlow provided an oral and written report.

Highway Department ~ Superintendent Williams provided an oral report. Supervisor Macko noted this would be Mr. Williams' last meeting as Superintendent; he wished him well in his future endeavors and thanked him for his dedication to the Town of Greenville.

Building and Grounds ~ Oral report received from Maintenance Supervisor Hamilton on work done over the past month.

Code Enforcement ~ Oral and written reports received from CEO Mark Overbaugh. Councilman Rauf asked the Board and CEO Overbaugh what would happen to the homes in the district that chose to not connect into the sewer system? Code Enforcement Officer Overbaugh then again inquired if the fee for sewer connections could be addressed; Supervisor Macko and he will discuss and compile options to be addressed at the January meeting.

Sewer ~ Supervisor Macko reported the sewer plant has had no non-compliance issues, and was running to par.

Water ~ Water Superintendent Bear offered an oral report. Noted Plant B has had a few component issues due to age, but as an emergency fix, these costs can be incorporated into the project. Also noted the cost of treatment has gone down because we're not dealing with the heat of summer.

Recycling ~ Councilman Bear reported the center is good. Code Enforcement Officer Overbaugh asked Councilman Bear to remind Operator Duncan that the Board previously moved to close the Recycling Center when the Greenville Schools are closed due to inclement weather.

Assessing ~ no report received.

Planning Board ~ Supervisor Macko reviewed the minutes from the last meeting as well as Chair Donald Teator's written report.

Dog Control ~ no report received. Supervisor Macko reviewed that NYS Agriculture & Markets had been back for a follow-up evaluation of the DCO, and a satisfactory rating had been given.

Beautification Committee ~ Supervisor Macko discussed the ongoing Duck project.

Clerk/Tax ~ written reports provided.

Greene County Legislator Greg Davis ~ no report received.

New business discussed at 7:25 pm:

The 2020 contract with accountants Pattison, Koskey, Howe & Bucci has been received. This is for the annual audits and prepared financial statements, at a cost of \$13,000.

Mr. Bensen moved, seconded by Mr. Bear, to authorize Supervisor Macko to sign this contract.

Carried 4 ayes

The annual Organizational meeting needs to be scheduled, which will also include administration of the Oath of Office;

Mr. Bear moved, seconded by Mr. Rauf, to conduct this meeting on Thursday, January 2, 2020 at 7:00 pm at Pioneer Town Hall.

Carried 4 ayes

As previously discussed at the meeting on December 4, 2019, the Town Highway Department is in need of a new plow truck. After exploring what is available nearby, Supervisor Macko recommends the Town purchase a 2019 Ford 550 from Crossroads Ford in Ravenna at a cost of \$48,006. The dump body costs an additional \$10,230. The Albany Avenue Garage has the preferred Boss plow with installed lights for \$6,866. Supervisor Macko noted we have the money unexpended in the budget and wouldn't have to take a loan.

Mr. Rauf moved, seconded by Mr. Bensen, to authorize Supervisor Macko to purchase this 2019 F-550 truck and dump body as described above from Crossroads Ford, as well as the V-plow from the Albany Avenue Garage, for a total of \$65,102.

Carried 4 ayes

A lease agreement has been drawn up between the Greenville Girl Scouts and the Town of Greenville, which provides storage and a monthly meeting space for the adult leaders; attached.

Mr. Bear moved, seconded by Mr. Rauf, to authorize Supervisor Macko to sign this 2020 lease with the Girl Scouts.

Carried 4 ayes

2020 Contracts have been presented by Grant Administrator Nicole Ambrosio, regarding the sewer and water projects; attached. The cost is \$200 per week and \$222 per week, respectively.

Mr. Bensen moved to approve these contracts, seconded by Mr. Bear.

Carried 4 ayes

The Resolution: Town Board of the Town of Greenville Authorizing Execution of NYS DOT Undertaking has been presented. Per Supervisor Macko, this undertaking allows the Town to be covered under the State's insurance. It will give the town the ability to do work within the NYS right-of-way, and clean up the snow from Main Street.

Mr. Rauf moved, seconded by Mr. Bensen, to authorize Supervisor Macko to sign this Undertaking and Work Permit Application; attached.

Carried 4 ayes, 1 absent

Grant administrator Nicole Ambrosio presented information regarding a Municipal Agricultural and Farmland Protection Plan. Although the state will offer a \$25,000 grant to develop the plan, Supervisor Macko is concerned with the end cost. As an example, the 2008 Comprehensive Plan that was developed, with some grant monies from the IDA and others, still cost \$350,000 - \$450,000 to fully develop and enact. He feels there may be a way to put this together and still protect our farmlands. Lengthy discussion continued; Councilman Bensen feels this is a way for the state to get information and then to do what it wishes with our assets. Water Superintendent Bear, also owner of approximately 1/6th of the Town of Greenville's farmland, previously discussed this with the Agriculture Department's representative Mr. Jeff Kehoe. He is opposed, stated, "This is ag-protection to protect everyone *around* the farmer ~ not to protect the farmer who has been here for 100 years." Councilman Rauf feels there are a very limited number of farmers here. Stated, "We should keep New York State from legislating this, and not mandate laws to tell farmers what they can and can't do! We have preserved 10% of the most productive farmland in town, *without* the Governor (referring to Vanderbilt Park)" Supervisor Macko suggested, if interested, we ask Mr. Kehoe to come down to present an informational session to further explore this issue.

Supervisor Macko noted the Old Timer's Party was cancelled on December 1st due to the snowstorm; he asked Mrs. Ambrosio to reach out to the musicians for available dates in late February or early March so this annual dinner can be rescheduled.

Supervisor Macko opened the meeting for public comments and questions at 8:06 pm:

Ms. Anita Zibura commented the lighted Christmas trees in Veteran's Park looked so nice!

Ms. Deborah Tompkins read aloud a letter signed by 16 residents plus 3 by proxy; she wished to address concerns regarding the illuminated signs in town. The cosigners believe the signs in question are causing light pollution as well as serving as an unsafe distraction to drivers, and are in violation of the town code.

Mr. Rauf moved to accept this letter for submission to the Board, seconded by Mr. Bear; attached.

Carried 4 ayes

Questions arose and discussion ensued regarding the most recent zoning law passed in 2015, freedom of information and the public's right for input and oversight regarding decisions made by Town Officials, if any. Code and Zoning Enforcement Officer Overbaugh informed those in attendance on how one goes before the Zoning Board of Appeals: 1. If denied by the Planning Board, to appeal their decision. 2. If denied by the Zoning Enforcement Officer, to appeal a decision. 3. If interpretation of the Zoning Law was sought; Attorney Rappleyea agreed. It was later noted how difficult it has been to get residents to serve on various Boards and Committees. Ms. Deborah Tompkins then volunteered to fill the unexpired seat of Mr. David Battini on the Board of Assessment Review; the Board will take that into consideration for appointment at the Organizational meeting in January.

There being no further business to address, Mr. Rauf moved to enter executive session at 8:34 pm, seconded by Mr. Bensen, to discuss the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment,

discipline, demotion, or suspension. Highway Superintendent Terry Williams was invited to participate. Carried 4 ayes

Mr. Rauf moved to return to regular session at 8:45 pm, seconded by Mr. Bensen. Carried 4 ayes

No motions were made in executive session.

Mr. Rauf moved, seconded by Mr. Bensen, to move forward with a letter regarding employment termination of a particular person. Carried 4 ayes

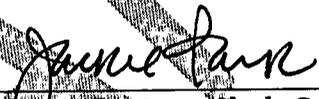
The audit of bills occurred at 8:48 pm; after audit, Mr. Bear moved, seconded by Mr. Bensen, to pay the following bills:

- Bills 449 - 491 on General abstract #12 for \$50,317.55
- Bills 236 - 267 on Highway abstract #12 for \$139,091.80
- Bills 100 - 104 on Sewer abstract #12 for \$6,700.94
- Bills 134 - 143 on Water abstract #12 for \$12,437.94

Carried 4 ayes

After review, Mr. Bear made a motion to accept the Supervisor's report for November, seconded by Mr. Bensen. Carried 4 ayes

There being no further business, Mr. Macko moved to adjourn at 9:16 pm.

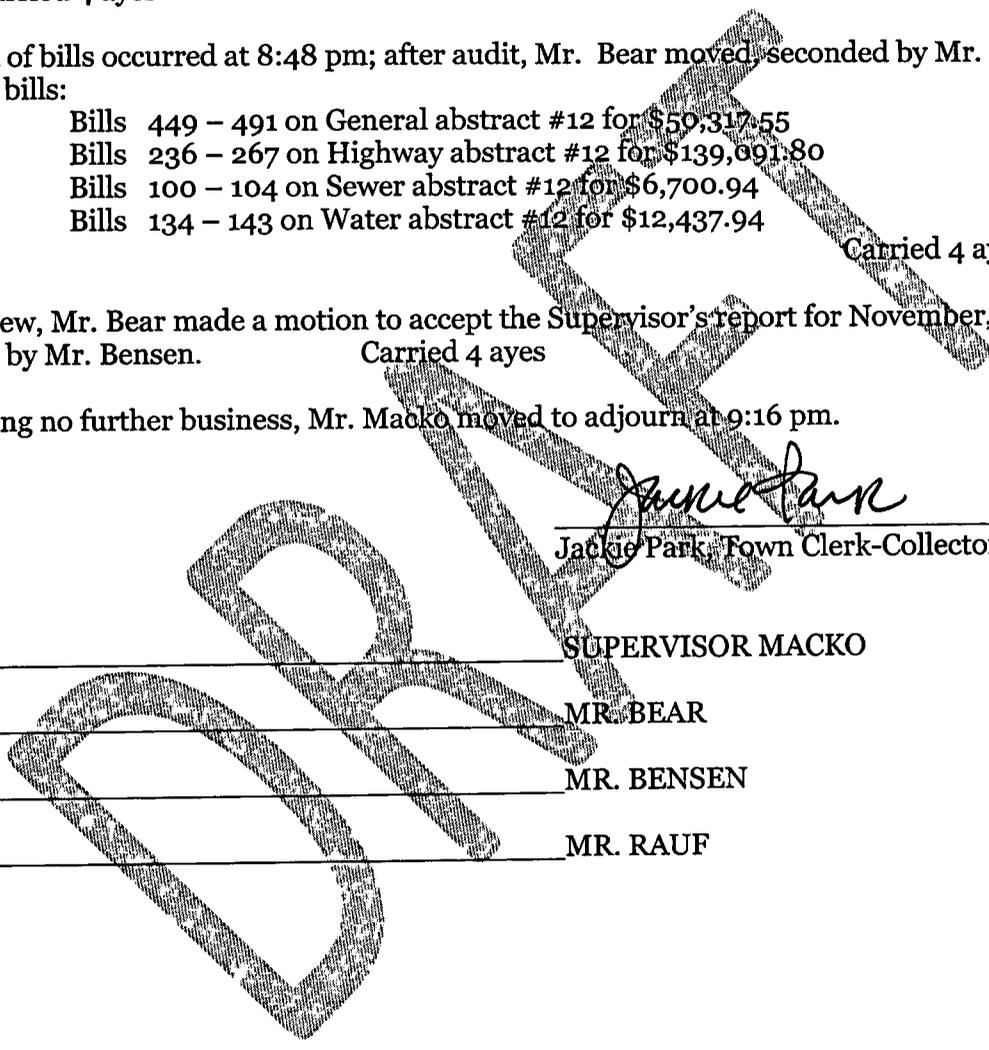

 Jackie Park, Town Clerk-Collector

SUPERVISOR MACKO

MR. BEAR

MR. BENSEN

MR. RAUF



January 2, 2020

The organizational meeting of the Town Board of the Town of Greenville was held on January 2, 2020 at 7:00 pm at Pioneer Hall. Supervisor Macko, and Councilmen Bear, Bensen, Rauf and Richards, and Clerk-Collector Park, were present, as well as the following people: Justice Lou Kraker, Code/Zoning Enforcement Officer Mark Overbaugh, Maintenance Supervisor/ Deputy Water Superintendent Renee Hamilton, Water Superintendent P. Leroy Bear, Highway Superintendent Michael Dudley, and Deputy Highway Superintendent Erik Nichol森. One guest was in attendance. Supervisor Macko opened the meeting with the Pledge of Allegiance.

The Oath of Office was given by Judge Kraker to those newly elected and appointed.

Organization resolutions were read by the Supervisor. Water Superintendent Bear asked for correction to the salaries in item #23; Councilman Bensen said no. Mr. Bear wanted a lesser salary for himself and a \$2,000 increase given to Ms. Hamilton, as he was giving her more responsibilities as Deputy Water Superintendent. Mr. Bensen disagreed, stating it didn't work that way. Mr. Bear then asked for his 2019 salary plus the 3% raise, and advised the town find someone else to read the water meters. Discussion ensued.

Mr. Rauf moved to strike resolution #23 until discussed in executive session, seconded by Mr. Bear. Carried 5 ayes

In other business, annually, a Resolution called Official Undertaking of Municipal Officers must be adopted. This states that elected and appointed officers will faithfully perform and discharge the duties of each office, and will promptly account for and pay over all money or property received as Town Officers, and that the Town shall maintain insurance coverage to indemnify against losses through the failure of said officers.

Mr. Bensen moved, seconded by Mr. Rauf, to accept this resolution for Official Undertaking of Municipal Officers; attached. Carried 5 ayes

A renewal contract has been provided by North Dome Operations, Inc. for management, supervision, operation and maintenance of the Waste Water Treatment Plant for the next 3 years, at a cost of \$40,800; attached

Mr. Bear moved to accept this contract with Joseph Myers of North Dome Operations, Inc., from 1/2020 - 12/31/2022. Seconded by Mr. Bensen. Carried 5 ayes

Supervisor Macko also discussed the new Ford F-550 which is ready for delivery next week. The total cost payable to Crossroads Ford is \$71,062.

Mr. Rauf moved to accept the total price and to authorize Supervisor Macko to write the check for \$71,062 to Crossroads Ford for this truck, seconded by Mr. Bensen. Carried 5 ayes

Supervisor Macko then addressed options for aluminum flat beds to update and replace the bed of the 2015 Dodge pick-up used by the Highway Superintendent. Discussion followed on who damaged the truck in the first place and how it occurred. Judge Kraker feels if a private individual caused damage, their insurance should pay to repair it ~ not the Town's insurance. There does not seem to have been an accident report documented nor any straight answers received. It was agreed that a vehicle use policy must be developed. Judge Kraker feels our insurance company should be notified and should investigate the issue, and that the Town shouldn't have to put money into this truck. Supervisor Macko will call Marshall & Sterling in the morning.

Mr. Bear moved to enter executive session at 7:36 pm, seconded by Mr. Rauf, to discuss the medical, financial, credit or employment history of a particular person/corp, or matters leading to said dismissal, removal, promotion, appointment, employment, discipline, demotion, or suspension. At varying times

through this executive session, Leroy Bear and Renee Hamilton were invited to individually participate.
Carried 5 ayes

Mr. Rauf moved to return to regular session at 8:19 pm, seconded by Mr. Bear.
Carried 5 ayes

No motions were made in executive session.

Mr. Rauf moved, seconded by Mr. Bear, regarding organizational resolution #23, to revert the Water Superintendent's salary to the 2019 rate plus 3% (\$28,901 for 2020). The entire resolution will read as follows:

23) that P. Leroy Bear be appointed Superintendent of Water Works for Water District #1 @\$28,901 annually, and that Renee Hamilton be appointed Deputy Water Superintendent @ \$7,234 annually
Carried 5 ayes

Mr. Rauf moved, seconded by Mr. Bensen, to advertise for a part-time, 28 hour/week maintenance person with a driver's license, included within the job description duties of quarterly water meter reading.
Carried 5 ayes

Mr. Richards moved, seconded by Mr. Bear, to approach our municipal software company, BAS, to discuss their municipal water program and to see what support they offer as well as to check if it is compatible with our current water meters and scanners.
Carried 5 ayes

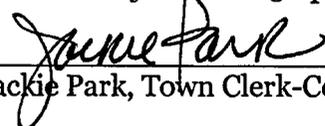
After review and with the previously addressed concerns corrected, Mr. Rauf moved to accept Organizational Resolutions #1 - 50, seconded by Mr. Bensen.
Carried 5 ayes

Further discussion continued about policies;

- Supervisor Macko explained that in 2002, a full inventory was considered of Town assets. This would have been at a cost, then, of \$60,000. Previous discussion with Marshall & Sterling taught us that anything with a value of \$500 or more was to be put on an "asset list". Councilman Rauf feels that each department head should be responsible for documenting these assets, and that it is unnecessary to have to pay an auditor to do so.
- It is necessary to establish a vehicle use policy as well as job descriptions for each job title.

Both topics will have continued discussion and follow up actions taken.

There being no further business, Supervisor Macko moved to adjourn at 8:50 pm.



Jackie Park, Town Clerk-Collector

SUPERVISOR MACKO

COUNCILMAN BEAR

COUNCILMAN BENSEN

COUNCILMAN RAUF

COUNCILMAN RICHARDS

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

BE IT RESOLVED:

- 1) that the third Monday of each month be the regular business meeting of the town, held at 7:00 p.m. at Pioneer Hall
- 2) that an agenda for a regular Town Board Meeting shall be prepared five days prior to the regular meeting date. Individuals or Board Members who wish to discuss a particular topic at a regular Town Board Meeting shall submit a statement of the topic to the Town Supervisor, either orally or in writing, no less than ten days before the meeting. If the submission is made fewer than ten days before the meeting, then the Supervisor shall have the right to address the topic despite the late notice or adjourn the discussion of the topic until the next succeeding Town Board Meeting and that the Rules of Order adopted December 10, 2003 be continued
- 3) that the Procurement Policy adopted on July 6, 1994 and amended on December 16, 2013 be continued
- 4) that the Catskill Daily Mail be designated as the official newspaper of the town and WGY and WRIP the official radio stations
- 5) that a Secretary/Bookkeeper to the Supervisor, the Superintendent of Highways and the Water Superintendent be employed to do all books and correspondence @\$20.42 per hour for 40 hours a week, of which \$1.66 per hour (\$3,451) comes from the water budget and \$0.85 per hour (\$1,777) comes from the waste-water plant budget
- 6) that Mary P. Yeomans be appointed as Deputy Tax Collector at \$17.00 per hour
- 7) that Mark Overbaugh be appointed as Assistant Clerk-Collector at \$17.00 per hour, compensated five hours per week
- 8) that Jackie Park be appointed Registrar of Vital Statistics at \$1,717 per year
- 9) that Mark Overbaugh be appointed Code Enforcement Officer/Sanitary Septic Ordinance Inspector and Zoning Officer @\$29,127 per year, as he serves as sole Code Enforcement Officer, until if/when another CEO is hired
- 10) that Hope Nugent work 7 hours per week as Clerk for the Building Department at \$16.50 per hour
- 11) that Gordon W. Bennett be appointed Sole Assessor for the sum of \$28,000 per year and that Hope Nugent be appointed Assessor Clerk @ \$16.50 per hour, and to authorize the Assessor to employ data collectors as needed, at \$14.42 per hour. The Sole Assessor will hold weekly office hours , including being accessible during some evening hours and/or at some town board meetings. The Assessor's Clerk will work 28 hours per week.
- 12) that, upon receipt, the Town Board will accept the affidavit of the Tax Collector that the notices stating the times for collection have been posted and published
- 13) that Paul Macko be appointed delegate to the Association of Towns convention to be held in New York City during February, and that Jackie Park be appointed alternate delegate

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

14) that the Superintendent of Highways be authorized to spend a sum not to exceed the amount of \$1,500 in aggregate to tools, equipment and implements

15) that the Town of Greenville may purchase goods at the New York State contract prices, and also at Greene County or surrounding county bid or contract prices. A copy of this resolution, so stating, to be sent to the Greene County Superintendent of Highways, and to the Clerk of the Greene County Legislature

16) that bonds be purchased for the following town officials:

Supervisor and Deputy Supervisor
Superintendent of Highways and Deputy Highway Superintendent
Town Clerk-Collector, Deputy Town Clerk-Collector, and Assistant Town Clerk-Collector
Town Justices and Justice Clerk
Bookkeeper
Library Director and Library Clerks
Water Superintendent of Water Works
Recycling Operator and per-diem Operator
Code Enforcement Officer

17) that the officers and appointees of the Town of Greenville be authorized to attend seminars offered for their respective office. Expenses to be reimbursed by the Town Board with prior Town Board approval

18) that the Town Board reimburse travel expenses at a rate set by federal guidelines for all town officials and appointees while engaged in town business

19) that the wage scales for the highway department personnel continue per the collective bargaining agreement dated January 1, 2019 thru December 31, 2022

20) that fringe benefits for all full time employees of the Town of Greenville, not covered by collective bargaining, are as follows:

-After completing one year of service:

5 days personal leave, all personal days must be scheduled 3 days in advance with immediate Supervisor's approval and 12 days sick leave time, 1 day per month worked, and each year commencing the first day of each month, accumulating to 30 days; a doctor's certificate shall be required after 3 consecutive days absence.

-Vacation time shall be as follows-- after completing one year:

1-5 years of service	10 days per year
6-10 years of service	15 days per year
11-15 years of service	18 days per year
16 and over	21 days per year

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

Ten (10) days of vacation time will be allowed to roll over to next year. Also 3 days leave with pay will be given in the event of the death of an immediate family member

21) that the town library, town highway department and town offices will be closed on the following holidays:

New Year's Day	July Fourth	Veterans Day
Martin Luther King Day	Labor Day	Thanksgiving Day
Presidents Day	Columbus Day	Christmas Day
Memorial Day	Election Day	One Floating Day

When the holiday falls on a Saturday, the prior Friday will be observed. When the holiday falls on a Sunday, the following Monday will be observed

22) that the Town of Greenville will continue with the Drug & Alcohol Testing Program per contract signed with the Kingston Hospital pending renewal. Said Kingston Hospital to do all testing and record maintenance in regard to said program and Employee Assistance Services will also be provided

23) that P. Leroy Bear be appointed Superintendent of Water Works for Water District #1 @\$28,901 annually, and that Renee Hamilton be appointed Deputy Water Superintendent @ \$7,234 annually

24) that local law number one of 2005 requires that the Town Board review the sliding scale for the real property exemption for senior citizens and handicapped individuals on a yearly basis. The base income criterion is hereafter referred to as "M". It is resolved that "M" for the 2020 tax roll be \$29,000. The balance of the sliding scale will be according to RPTL 467.

25) that the Town of Greenville continue the policy of prohibiting the posting of cardboard and paper signs on trees and poles along state, county and town highways in the Town of Greenville and that the Code Enforcement Officer may remove any prohibited signs

26) that Donald Teator be appointed to serve as Town Historian @\$2,894 annually

27) that Sherry Vieta be appointed to serve as Town Dog Control Officer @ \$4,120 annually and that the town contract with the Columbia-Greene Humane Society to utilize its services be continued. An ongoing census will be conducted. The enumerator will receive \$2 for each unlicensed dog counted and \$1 for each licensed dog counted

28) that Gordon W. Bennett be appointed to sit with the Board of Assessment Review; member terms remain through September of each year, each with a \$400 annual stipend

29) that Jackie Park be appointed Health Officer @\$1,087 annually

30) that Tal Rappleyea be retained to serve as Attorney for the Town of Greenville with a monthly retainer fee of \$1200 for agreed standard scope of service and \$125 per hour for non-contractual services

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

- 31) that a full time Maintenance Supervisor be employed for the town buildings at \$21.12 per hour, and 2 as needed, part time maintenance workers be hired up to 30 hours per week at \$15.00 and \$16.71 per hour, and a part time Recycle person be employed for the recycling center at \$13.91 per hour and a per-diem substitute may be used at \$12.38 per hour on an as-needed basis
- 32) that any person employed by the Town of Greenville for 28 hours or less per week be considered to be a part-time employee. As such, they receive no employee benefits. The term “benefits” covers: paid vacation; health insurance; sick days; unemployment insurance, etc. Payroll options are bi-weekly, monthly, or quarterly
- 33) that any part-time town employee who does not accrue leave credits and who takes extended time off (defined as greater than one month away from duties, i.e., vacations, extended sick time, etc.), will not be paid for the time off
- 34) that the appointment by the Supervisor of John Bensen as Deputy Supervisor be accepted with no compensation.
- 35) that the Town Board continue the policy adopted by resolution on July 2, 1986 pertaining to termination of full time employees
- 36) that Renee Hamilton, Barbara Flach, and Herb Williams be appointed to the Safety Committee; that John Bensen and Richard Bear be appointed to the Employee Manual Committee; and that Travis Richards and Joel Rauf be appointed to the Skateboard Park Committee
- 37) that Brian Wickes be appointed to the Greenville Planning Board for a 5 year term (2024); and that Donald Teator be appointed Chair and that an annual stipend of \$400 per member or alternate and \$500 for the Chair shall be paid in December. William Bardel and Stephen Jay Goodman are appointed as Alternates (2020). Regular attendance is an expectation for all members, including alternates
- 38) that Arnie Cavallaro continue to represent the Town of Greenville at the Greene County Planning Board, term March 16, 2018 – March 15, 2021
- 39) that John Ingalls be appointed to the Zoning Board of Appeals for a 5 year term (2024); and that Tom Vance be appointed Chair and John Ingalls Deputy Chair and that an annual stipend of \$200 per member or alternate and \$300 for the Chairs shall be paid in December. Tom Briggs and Art Marini are appointed as Alternates (2020). Regular attendance is an expectation for all members, including alternates
- 40) that Hope Nugent be appointed Planning and Zoning Board of Appeals Clerk at \$40.00 per session and \$16.50 per hour for up to 10 hours per month, to be paid monthly with taxes withheld, to file and prepare for monthly meetings
- 41) that Alissa McCulloch be appointed Court Clerk at \$16.50 per hour, working 17 hours per week

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

42) that the amount of \$200 be paid monthly from the General Fund to the Water District #1 for the rental of space for the State Police substation

43) that Barbara Flach be appointed Library Director @ \$24.09 per hour not to exceed 32 hours per week

44) that all Department Heads must be in attendance at regular Town Board meetings and a written or oral report be received from the Planning Board and Zoning Board of Appeals, and that the Water, Highway and Maintenance Department Heads be present for the bill paying session of each Town Board meeting for the purpose of clarifying monies spent

45) that each Town Board member attend at least 2 planning board meetings per year

46) that Fran Sickles be appointed as representative to Greene County EMS Council.

47) that Elected Official's salaries for 2020 are:

Supervisor	(1)	\$14,420 per year
Town Board	(4)	\$5,871 per year
Town Justices	(2)	\$9,785 per year
Town Clerk - Collector	(1)	\$37,938 per year
Superintendent of Highways	(1)	\$56,368 per year

48) that the Board has reviewed the Workplace Violence Prevention Policy adopted on November 19, 2012 and finds it acceptable and appropriate and thereby readopts the Workplace Violence Prevention Policy

49) that the appointment by the Highway Superintendent of Erik Nichol森 as Deputy Highway Superintendent be accepted with no compensation

50) that the following be adopted as the Investment Policy of the Town of Greenville:

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

OBJECTIVES

The primary objectives of the Town of Greenville's investment activities are, in priority order:

- to conform with all applicable federal, state and other legal requirements
- to adequately safeguard principal to provide sufficient liquidity to meet all operating requirements and
- to obtain a reasonable rate of return

II. DELEGATION OF AUTHORITY

The Town Board's responsibility for administration of the investment program is delegated to

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

the Chief Fiscal Officer who shall establish written procedures for the operation of the investment program consistent with these investments guidelines.

Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information; and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the Town of Greenville to govern effectively. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation but for investment, considering the safety of the principal as well as the probable income to be derived. All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Town of Greenville to diversify its investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the Town of Greenville for all moneys collected by an officer or employee of the government to transfer those funds to the Chief Fiscal Officer within

thirty days of deposit, or within the time period specified by law, whichever is shorter. The Chief Fiscal Officer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The banks and trust companies authorized for the deposit of monies are the National Bank of Coxsackie, Greenville Branch, and The Bank of Greene County, Greenville Branch.

VIII. COLLATERALIZATION OF DEPOSITS

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Town of Greenville, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with the aggregate "market value", or provided by

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

2. By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to the security and custodial agreements. The security agreement shall provide that eligible securities are being pledged to secure Town of Greenville deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide

the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the Town of Greenville to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the Town of Greenville, such securities shall be delivered in a form suitable for transfer or with assignment in blank to the Town of Greenville or its custodial Bank. The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the Town of Greenville, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodial shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the Town of Greenville a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, Section 11, the Town of Greenville authorized the Chief Fiscal Officer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments: Special time deposit accounts; Certificates of deposits; Obligations of the United States of America: Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America; Obligations of the State of New York; Obligations issued pursuant to LFL Sec. 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Town of Greenville. Obligations of public authorities,

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments; Certificates of Participation issued pursuant to GML, Section 109-b. Obligations of the Town of Greenville, but only with any moneys in a reserved fund established pursuant to GML, Section 6-c, 6-d, 6-e, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n. All investments obligations shall be payable or redeemable at the option of the Town of Greenville within such times as the proceeds will be needed to meet expenditure for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Greenville within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Town of Greenville shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the Town of Greenville conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition at the request of

the Town of Greenville. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Chief Fiscal Officer is responsible for evaluation the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually

XII. PURCHASE OF INVESTMENTS

The Chief Fiscal Officer is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion Number 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the Town of Greenville, shall be purchased through, delivered to and held in the custody of a bank or trust company only in accordance with prior written authorization from the Chief Fiscal Officer. All such transactions shall be confirmed in writing to the Town of Greenville by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10. The custodial agreement shall provide that securities held by the bank of trust company, as agent of an custodian for, the Town of Greenville, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the Town of Greenville a perfected interest in the securities.

**TOWN OF GREENVILLE
ORGANIZATIONAL RESOLUTIONS
JANUARY 02, 2020**

1. Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:

All repurchase agreements must be entered into subject to a Master Repurchase Agreement.

*Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.

*Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

*No substitution of securities will be allowed.

*The custodian shall be a party other than the trading partner.

APPENDIX A SCHEDULE OF ELIGIBLE SECURITIES

* Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

* Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

* Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under specific State statute may be accepted as security for deposit of public moneys.

* Obligations issued by states (other than NYS) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

* Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

* Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

* Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.

* Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

* Commercial paper and banker's acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one nationally recognized statistical rating organization and having maturities of no longer than 60 days from the date they are pledged.

* Zero coupons obligations of the US Government marketed as "Treasury Strips"

**Town of Greenville Planning Board
December 4, 2019
Minutes**

Attendees: Planning Board Members: Don Teator, Bud Bear, Brian Wickes, Ken Elsbree, Jay Goodman

Guests: Gary Harvey (for Mr. Channing), Chuck Holtz (for Mr. Crudele), Angel Wang, and 6 audience members

Meeting Opened: *by Don Teator at 7:00 p.m. with the Pledge of Allegiance*

Norman Channing – Altered Lot Line – 25.00-4-39

Mr. Harvey appeared on behalf of Mr. Channing. Mr. Harvey described the proposal to alter a lot line and presented a map depicting the proposed change. According to Mr. Harvey, the Planning Board recently approved a subdivision for this parcel, whereby the owner separated a 5-acre parcel for conveyance to his children. The owner subsequently realized that 2.6-acres of the conveyed property should have been kept with his parcel. Mr. Harvey explained that the purpose of this proposal is to add the 2.6-acre portion of conveyed property back to Mr. Channing's parcel. The proposal would not have any impact on land use or result in any other change or impact.

Motion: Ken motioned that the Planning Board be declared Lead Agency.

Second: Bud

Favor: 5

Oppose: 0

Don explained the Environmental Assessment Form and read same for the audience, noting that the process was just followed for the same property two months ago.

Motion: Brian motioned that the Planning Board issue a Negative Declaration regarding the environmental impacts potentially associated with the altered lot line proposal.

Second: Ken

Favor: 5

Oppose: 0

Motion: Brian motioned that the Planning Board waive the requirement for a public hearing prior to acting on an altered lot line proposal.

Second: Bud

Favor: 5

Oppose: 0

Motion: Ken motioned that the Planning Board approve the proposed lot line alteration.

Second: Bud

Favor: 5

Oppose: 0

Mr. Harvey stated that he does not have a mylar copy of the map and will return to give Hope all necessary map copies.

Vincenzino Crudele – Subdivision O 23.00-5-24

Mr. Holtz appeared on behalf of Mr. Crudele to explain the proposed subdivision of an approximately 15-acre lot with existing house, and he presented a map that depicts the proposed change. According to Mr. Holtz, the owner would like to subdivide the property to split a 4.7-acre field, located in front of the house, off his property. The proposed subdivision would leave Mr. Crudele with road access via a 50-foot wide driveway. The owner might consider building a new house on the subdivided parcel. Don explained that there is no definite plan now so the Planning Board does not need to address this potential future use at this time.

Brian noted that the zoning laws used to allow a lot width of 300 feet at the site of the house as a way of approving a proposed new lot in a subdivision, although the proposed subdivision satisfies the applicable minimum for driveway width. The Planning Board discussed how the road frontage should be calculated. Don called Tal Rappleyea, the Town Attorney who could not attend the meeting, to discuss the question. Don put Tal on speakerphone so that Mr. Holtz and the audience could hear the conversation. Tal replied that the minimum road frontage is 150-feet, so the proposed subdivision could not be approved without a variance from the Zoning Board of Appeals. Tal was asked if road frontage could be measured at the house, where the lot width is approximately 300-feet. Tal was unsure and stated that he would research the question and call Don back with an answer. Planning Board members continued discussing the question. A member of the audience questioned whether the property address is accurate and Don made a note to check the address and property location. The discussion of Mr. Crudele's proposal was then tabled while waiting for Tal's answer and the Planning Board addressed Ms. Wang's agenda item.

The Planning Board resumed discussion of Mr. Crudele's proposal after completing discussion of Ms. Wang's item. Tal, on speakerphone so that all present could hear him, reported that he could not find the answer despite reading the entire subdivision law. Tal concluded that the 150-foot minimum road frontage standard cannot be interpreted as allowing measurement along a line that is setback from the road and advised Don that a waiver of this requirement would require action by the Zoning Board of Appeals. Don informed Mr. Holtz that the Planning Board could vote to deny the map if he would like to seek a Zoning Board of Appeals waiver. Mr. Holtz declined this offer so that he may consult with the owner before deciding how to proceed.

After further discussion of potential options, Don called Tal and had a discussion on speakerphone so that all present in the room could hear the conversation. Don asked Tal if a straight line drawn from the 150-foot mark to extend diagonally away from the road, thus making a wedge ending at a point that would maintain the 50-foot driveway width, would satisfy applicable requirements. Tal advised that this would satisfy applicable requirements and repeated that the Planning Board cannot waive any requirement to allow approval of the map presented at the meeting. Don informed Mr. Holtz that the Planning Board could hold a public hearing on the proposed subdivision at its January 2020 meeting if Mr. Holtz provides a revised map and satisfies all applicable zoning ordinances. Tal agreed that this would be feasible and Brian explained the process to Mr. Holtz.

Motion: Ken motioned that the Planning Board should schedule a public hearing at its January 2020 meeting subject to the following conditions: (1) the new subdivision line must be drawn to result in a minimum road frontage of 150-feet for both parcels; (2) the acreage of the new

parcel must meet the 2-acre minimum requirement; and (3) the parcel address must be confirmed.

Second: Ken

Favor: 5

Oppose: 0

Angel Wang – Possible Event Venue – 11-00-4-14

Ms. Wang provided an update on her proposed event venue and sought additional input from the Planning Board. Ms. Wang explained that she plans to renovate the house to live in and for use as an event venue. The exterior will be painted but otherwise not be changed. A barn across the street will not be changed at this time but could be renovated in the future for use as additional event space. Ms. Wang reported that she might construct an approximately 3,000 square foot pavilion at the back of the property that would not be visible from the road, and is still considering a tent as an alternative – or an addition – to the pavilion.

Don read the unofficial minutes from the November 2019 meeting to remind everyone of potential issues that would need to be addressed, including parking; times; size, and types of events; noise; lighting; well/septic; and impacts to wetlands. Ms. Wang provided a letter from the New York State Department of Environmental Conservation (NYSDEC) stating that she might need to obtain an Article 15 Protection of Waters Permit if the pavilion is located sufficiently close to a stream, and a State Pollutant Discharge Elimination System permit will be needed for wastewater discharges. Ms. Wang provided additional information on wetlands, parking, operating times, noise control, lighting, and well/septic to address concerns raised at the prior meeting. Currently, Ms. Wang anticipates adding a parking lot with 18 spots, including one that complies with the Americans with Disabilities Act (ADA), and notes that the caterer will park in a designated space adjacent to the house. Onsite parking will be reserved for house guests and the remainder of event guests will be bussed in by a shuttle service. There will be no parking on the street.

Operating time will be 9:00 a.m. to midnight, although event guests will be required to start leaving by 11:00 p.m. The Planning Board noted that the shutdown time for this venue probably should be consistent with the limit it recently imposed for a different event venue near the Rainbow Lodge on Route 26. Brian expressed concern that the septic tank and leach field will not be adequate to handle usage by event guests. Ms. Wang explained that house guests would use the septic system whereas event guests would use portable toilets brought in for the event. The Planning Board and Ms. Wang discussed how many bathrooms the house will have after renovation.

Don noted that the Town Attorney previously recommended that the Planning Board consider the project as a whole for approval. This would require certainty as to whether the pavilion will be constructed, and detailed plans if it will be built. Brian noted that a tent may be put up at any time, including now, without Planning Board approval.

The Planning Board told Ms. Wang that the following list of open questions must be addressed before it can act on her proposal: (1) pavilion proposal and design, if applicable; (2) septic system modifications, if any, that will be needed, including a report to the Planning Board of guidance that Ms. Wang receives from the State Department of Health (DOH); (3) the number and location of abutting neighbors; and (4) all items on the site plan review checklist included on pages 65-67 of the Town's zoning law. Ms. Wang presented questions from her engineer, and received the following answers to same: (1) information required for site plan review may be found on pages 65-66 of the zoning law; (2) the DOH should be

consulted for guidance on what requirements the venue has to satisfy to comply with the ADA; (3) consult the applicable law, Department of Transportation, and/or Town Supervisor Macko to find out what driveway requirements must be satisfied; and (4) the proposal will require a public hearing. Don explained the next steps and remaining process and noted that Ms. Wang submitted a State Environmental Quality Review form, which the Planning Board will complete after the public hearing.

Old Business

Motion: Ken motioned that the Planning Board should accept minutes from the November 6, 2019 meeting.

Second: Bud

Favor: 5

Oppose: 0

Discussion

Don thanked Jay for taking notes at the meeting. An audience member asked Ms. Wang if her venue would include any signage, and if the signage would require any Town approval. Don explained that signage would have to comply with applicable laws but may be addressed after the Planning Board acts on the venue proposal. Members of the audience had questions and concerns regarding new signs that the School District is constructing. It was noted that the next regularly-scheduled meeting would be January 1, 2020. The meeting will be rescheduled and the date remains to be determined, although it is anticipated that the Planning Board will meet again on January 8, 2020.

Close Meeting

Motion: Ken motioned at 8:40 p.m. that the Planning Board should adjourn.

Second: Bud

Favor: 5

Oppose: 0

EAP Services of the Mid-Hudson Valley

25 Barbarossa Lane, Kingston, NY 12401

845.334.2762 Toll Free 800.386.8134

Fax 845.334.2764

January 6, 2020

Paul Macko, Supervisor
Town of Greenville
P.O. Box 38
Greenville, NY 12083

Dear Mr. Macko,

It is time once again to sign a renewal agreement for the continued provision of EAP/SAP services.

Our fee for services is as follows: **companies with 20 or less employees - \$750.00 flat rate; companies with more than 20 employees - \$23.00 per employee.**

Please sign both copies of the agreement and return them as soon as possible, and we will sign and return one copy for your file.

We also need the number of employees covered and a list of their names.

If you have any questions regarding this renewal do not hesitate to give us a call. We look forward to providing EAP services to you and your employees in the coming year.

Sincerely,

Carrie Hirschfield, LCSW
Director

CH:ka
enc.

EAP Services of the Mid-Hudson Valley

25 Barbarossa Lane, Kingston, NY 12401

845.334.2762 Toll Free 800.386.8134

Fax 845.334.2764

AGREEMENT FOR RENEWAL OF SERVICE

TOWN OF GREENVILLE

I, Paul J. Macko, Supervisor, Town of Greenville, P.O. Box 38, Greenville, New York 12083, accept a contract renewal offer for one (1) year at the current price specified in the renewal letter.

The Employee Assistance Program of the Mid-Hudson Valley agrees to provide EAP/SAP Services as outlined in the original contract which became effective January 1, 1996.

This extension will cover the time period beginning January 1, 2020 through December 31, 2020.

Paul J. Macko, Supervisor
Town of Greenville

Date

Carrie Hirschfield, Director
Employee Assistance Program

Date



HealthAlliance

Westchester Medical Center Health Network

EAP Services of the Mid-Hudson Valley

25 Barbarossa Lane, Kingston, NY 12401

845.334.2762 Toll Free 800.386.8134

Fax 845.334.2764

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Paul J. Macko, Supervisor
Town of Greenville

Date

Carrie Hirschfield, Director
Employee Assistance Program

Date



HealthAlliance

Westchester Medical Center Health Network

Jackie Park

From: Karen De Peyster <karen@columbiahealthnet.org>
Sent: Monday, January 06, 2020 11:15 AM
To: pmack@townofgreenvilleny.com; trichards@townofgreenvilleny.com
Cc: townclerk@townofgreenvilleny.com
Subject: [Possible SPAM] Skateboard/Bike Park

Importance: Low

Hi Paul & Travis,

At the end of November I read an article in the Greenville Pioneer about the new skateboard/bike park that is being built behind the Greenville Library. It's really impressive how the community has gotten behind this project and the amount of volunteer work and donations that have gone in to preparing the site. I just wanted you to know that Tobacco-Free Action will gladly provide No Smoking or Vaping signs for the park at no cost to you, as we have done for other town parks. We can have our sign maker create a graphic for your approval or you can provide a graphic of your choosing and we will have the signs made up and delivered in time for a spring opening.

In the past you've dealt with my colleague Lisa Heintz, but Lisa left in August to do the same work in Ulster/Dutchess so I am filling the gap till we have a new person for Greene County on board. Please let me know what your signage needs are so we can help prepare the new park for a spring opening.

Best wishes for the New Year,

Karen

Karen dePeyster

Program Director

Tobacco-Free Action of Columbia & Greene

(518) 822-0999, Ext 305

karen@columbiahealthnet.org



www.rvwitobaccofree.org

Tobacco-Free Park Resolution

The Town of Greenville hereby adopts the following resolution to establish tobacco-free zones at Vanderbilt Park, John I. VerPlank Park, and Veteran's Memorial Park

Definitions:

"Tobacco Products" means all manufactured products containing tobacco or nicotine, including cigarettes, cigars, pipe tobacco, chew, electronic cigarettes, all other vaping products and nicotine delivery systems and devices.

"Smoking" means inhaling, exhaling, burning, vaping, or carrying any lighted or heated cigar, cigarette, pipe, or any other lighted or heated tobacco, nicotine, or plant product intended for inhalation, in any manner or in any form.

WHEREAS, smoking is responsible for the premature deaths of over 450,000 Americans each year from lung cancer, heart disease, respiratory illness and other diseases; and

WHEREAS, children exposed to secondhand smoke are more likely to have reduced lung function and symptoms of respiratory irritation; and

WHEREAS, children with asthma who are exposed to secondhand smoke are especially at risk for having their condition worsened by secondhand smoke; and

WHEREAS, Secondhand smoke is responsible for over 50,000 deaths among nonsmokers each year; and

WHEREAS, 90% of smokers started smoking by or before the age of 18, and the average initiation age is 13 years old; and

WHEREAS, everyday and estimated 3,900 young people under the age of 18 try their first cigarette and one-third of these children will die prematurely from tobacco related illnesses; and

WHEREAS, e-cigarettes and vaping are designed to deliver nicotine, a highly addictive drug; and

WHEREAS, e-cigarettes and vaping are the most common nicotine products used by teens; over 27% of high school students in New York use some form of e-cigarette; and

WHEREAS, nicotine exposure causes changes in the developing brain that affect learning, attention, and susceptibility to other addictions; and

WHEREAS, to help role model non-smoking behavior to children and youth; to provide children, youth and their families with a safe, smoke-free environment;

THEREFORE, the Town of Greenville, Greene County, resolves:

That in all of Greenville's Parks, appropriate signage will be posted designating the parks tobacco-free and e-cigarette-free zones.

The Town Clerk shall certify to the adoption of the resolution. This resolution will become effective immediately.

January 20, 2020

RESOLUTION
TOWN OF GREENVILLE
January 20, 2020
AUTHORIZING THE SALE OF ALCOHOLIC BEVERAGES

WHEREAS, pursuant to the requirement of the New York State Alcoholic Beverage Control (ABC) Law, an applicant for a license to sell alcoholic beverages at retail, for on-premises consumption, as well as any applicant for renewal of such a license, must notify the Town Clerk of the municipality wherein the premises are located, and

WHEREAS, this notice is given in order that the municipality, if it so desires, may express an opinion for or against the granting of said license or renewal to the ABC Board,

NOW THEREFORE, be it RESOLVED, by the Town Board of the Town of Greenville that with respect to the application submitted by **Mountain View Brasserie of Greenville LLC, 10697 State Route 32, Greenville, New York** for a license to sell alcoholic beverages at retail for on-premises consumption, the Greenville Town Board does express a favorable opinion.

Resolution offered by Councilman _____, seconded by Councilman _____, and carried.

VOTING:

	AYE	NAY	OTHER
SUPERVISOR MACKO	X		
COUNCILMAN BEAR	X		
COUNCILMAN BENSEN	X		
COUNCILMAN RAUF	X		
COUNCILMAN RICHARDS	X		

DATED: January 20, 2020

Certified by Jackie Park
Town Clerk, Town of Greenville

TAL G. RAPPLEYEA

ATTORNEY AT LAW

2880 Route 9

P.O. Box 793

Valatie, NY 12184

(518) 758-8034 • Fax (518) 758-8038

tal@talrappleyea.com

January 2, 2020

Hon. Paul Macko, Supervisor
Town of Greenville
11159 Route 32, PO Box 38
Greenville, NY 12083

RE: General Retainer

Dear Supervisor Macko:

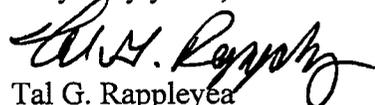
Please accept this letter as my retainer to represent the Town of Greenville as Attorney for the Town on all general matters for the calendar year 2020. This retainer is intended to cover and include attendance at regular Town Board meetings, and agenda workshop and special meetings and other Board meetings on an "as needed" basis, review of minor contracts, minor tax certiorari as needed (such need to be determined by the Town Assessor upon approval by the Town Board), minor local law drafting and review, minor real property conveyances, and general consultations and advice at a monthly fee of \$1,200.00 (\$14,400 annually), for which a standard voucher shall be submitted. This retainer is for both my availability on a 24-hour/day, 7-days/week basis and the above work. However, this retainer is not a "non-refundable retainer" and to the extent that the Town deems that I have not earned the retainer in any month it may request, I shall reimburse such amount deemed unearned. I am and shall be treated as an "independent contractor" and shall pay my own withholdings and taxes. Additionally, as such I am not eligible for nor seek health or retirement benefits.

However, the above monthly general retainer amount is not intended to include litigation, major contracts and projects and major real property transactions or planning/zoning applications for which an escrow account is established by the applicant. In the event any situation arises wherein the work is deemed to not be included under the general retainer, any work/time performed on such matters will be charged at \$125.00 per hour. No matter shall be billed as an hourly item outside the retainer without prior approval by the Town Board. Such items shall also be billed on a monthly basis, with a standard voucher and itemization of the work performed.

This Letter of Engagement is furnished to you in accordance with Part 1215 of the Joint Rules of the Appellate Division. It is hereby acknowledged that we have reviewed the enclosed Statement of Client's Rights and the Statement of Client's Responsibilities and that you have no questions or concerns therewith.

By your countersignature below you are evidencing the Town Board's acceptance of the above terms. If you have any questions please do not hesitate to contact me.

Very truly yours,



Tal G. Rappleyea

TGR/her

Town of Greenville, by Paul Macko, Supervisor

Dated



January 8, 2020

Town of Greenville Town Board
11159 Route 32, Pioneer Building
P.O. Box 38
Greenville, NY 12083

Dear Supervisor Macko and Town Board Members,

The Greenville Girl Scout Service Unit 115 would like to thank you for the Town of Greenville's approval of our use of the large room on the second floor of the Greenville Town Offices for our monthly leader meetings and leader training sessions. Again, this area is to be used for adult leader meetings only - not for Girl Scout Leaders to hold meetings with their Girl Scout Troops.

The Greenville Girl Scout Service Unit 115 had agreed to pay for the cost of locks and installation on the doors into the town office rooms. Mr. Macko advised me that the new locks on the doors into the town office rooms have already been installed at no cost to our Service Unit!

We sincerely appreciate that the Town of Greenville was willing to accommodate our need for a "home" for our Girl Scout Leaders. We are thrilled that we now have a space to call our own! The following is a tentative schedule of our monthly meetings for 2020. We have scheduled a work session for cleaning and setting up our room on Sunday January 12, 2020 at 1:00 pm. During the remainder of this year, we expect our 7:00 pm Monday evening Service Unit Meetings to be held on January 27, 2020, February 24, 2020, March 23, 2020, April 27, 2020, May 18, 2020, June 22, 2020, July 27, 2020, August 24, 2020, September 28, 2020, October 26, 2020, November 23, 2020 and December 28, 2020.

Should you have any additional questions or concerns, please do not hesitate to contact either Janelle or me. My phone number is 518-966-5829 and Janelle can be reached at 518-461-3184.

Sincerely,

Diane Therrien Smith *Janelle Bucci* *Paul Macko*

Diane Therrien Smith
Janelle Bucci
Service Unit Leaders
Greenville Girl Scout Service Unit 115

Account#	Account Description	Fee Description	Qty	Local Share
A 1255	MARRIAGE LIC.	MARRIAGE LICENSE FEE	2	15.00
			Sub-Total:	\$15.00
A 2130	MISC. FEES	Recycling	13	3,786.00
			Sub-Total:	\$3,786.00
A 2545	PERMIT FEES	Sign	1	25.00
			Sub-Total:	\$25.00
A 2555	PERMIT FEES	Building	4	500.00
			Sub-Total:	\$500.00
A 2590	PERMIT FEES	Sewer	1	50.00
			Sub-Total:	\$50.00
A1255	Conservation	Conservation	2	1.66
			Sub-Total:	\$1.66
A1603	Registrar Fees	Certified Copies	2	20.00
			Sub-Total:	\$20.00
A2544	Dog Licensing	Female, Spayed	15	135.00
		Female, Unspayed	2	34.00
		Male, Neutered	9	81.00
		Male, Unneutered	3	51.00
		Purebred Licenses	1	50.00
		Replacement Tags	1	0.00
	Seniors, 65 and older	Seniors, 65 and older	7	-21.00
			Sub-Total:	\$330.00
Total Local Shares Remitted:				\$4,727.66
Amount paid to:	NYS Ag. & Markets for spay/neuter program			66.00
Amount paid to:	NYS Environmental Conservation			28.34
Amount paid to:	State Health Dept. for Marriage Licenses			45.00
Total State, County & Local Revenues:				\$4,867.00
Total Non-Local Revenues:				\$139.34

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jackie Park, Town Clerk, Town of Greenville during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date

Jackie Park

Town Clerk

1/2/2020

Date

Annual
Summary

Account#	Account Description	Fee Description	Qty	Local Share
	Supervisor	Peddler's Permit	1	25.00
	WAGERING FEES	Games Chance Permits	1	10.00
		Sub-Total:		\$35.00
A 1255	MARRIAGE LIC.	MARRIAGE LICENSE FEE	14	105.00
		Sub-Total:		\$105.00
A 2130	MISC. FEES	Recycling	150	41,829.00
		Sub-Total:		\$41,829.00
A 2545	PERMIT FEES	Sign	19	425.00
		Sub-Total:		\$425.00
A 2555	PERMIT FEES	Building	70	11,099.55
		Sub-Total:		\$11,099.55
A 2590	PERMIT FEES	Sewer	8	400.00
		Sub-Total:		\$400.00
A1255	Conservation	Conservation	92	427.84
		Sub-Total:		\$427.84
A1603	Registrar Fees	Certified Copies	124	1,240.00
		Sub-Total:		\$1,240.00
A2544	Dog Licensing	Exempt Dogs	3	0.00
		Female, Spayed	195	1,773.00
		Female, Unspayed	47	816.00
		Male, Neutered	154	1,413.00
		Male, Unneutered	50	850.00
		Purebred Licenses	5	250.00
		Replacement Tags	14	0.00
	Late Fee	Late Fee	17	425.00
	Seniors, 65 and older	Seniors, 65 and older	87	-258.00
		Sub-Total:		\$5,269.00
A2770	MISC. FEES	Misc	6	83.00
		Sub-Total:		\$83.00
xyz	Enumeration Fee	Enumeration Fee	2	10.00
		Sub-Total:		\$10.00

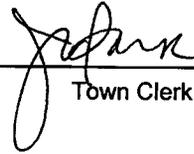
Account#	Account Description	Fee Description	Qty	Local Share
			Total Local Shares Remitted:	\$60,923.39
Amount paid to:	NYS Ag. & Markets for spay/neuter program			732.00
Amount paid to:	NYS Environmental Conservation			7,380.16
Amount paid to:	State Comptroller for Games of Chance			15.00
Amount paid to:	State Health Dept. for Marriage Licenses			315.00
Total State, County & Local Revenues:		\$69,365.55	Total Non-Local Revenues:	\$8,442.16

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Jackie Park, Town Clerk, Town of Greenville during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor

Date



Town Clerk

1/2/2020

Date

MONTHLY STATEMENT OF SUPERVISOR

To the TOWN BOARD of the TOWN OF GREENVILLE

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys disbursed by me, as Supervisor, during the month of December, 20 19

DISBURSEMENTS	
FUND OR ACCOUNT	AMOUNT EXPENDED
General Fund	
pay 49-52 m/q	37223.24
employee benefits	68512.42
abstract #12	21525.18
	<u>\$127,260.84</u>
Highway Fund	
pay 49-52	17357.63
employee benefits	87361.35
abstract #12	45311.38
	<u>\$150,030.39</u>
Library Fund	
pay 49-52m	7096.50
employee benefits	7026.20
abstract #12	3607.38
	<u>\$17,730.08</u>
Water Fund	
pay 49-52q	4798.00
employee benefits	16590.56
abstract #12	2218.27
	<u>\$23,606.83</u>
Sewer Fund	
abstract #12	\$8,623.42
TOTAL	\$327,251.56

Dated: 12/31, 20 19

Paul J. Mackay
Town of Greenville Supervisor

MONTHLY STATEMENT OF SUPERVISOR

To the TOWN BOARD of the TOWN OF GREENVILLE

Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of all moneys received by me, as Supervisor, during the month of December, 20 19

CASH RECEIPTS	
FUND OR ACCOUNT	AMOUNT Received
General Fund	
interest	65.37
clerk's deposit	4079.67
misc. fees	600.00
mortgage tax	28602.29
court fees	988.00
	<u>\$34,335.33</u>
Highway Fund	
interest	51.48
fuel reimbmt.	859.07
	<u>\$920.55</u>
Library Fund	
interest	33.53
monthly dep.	2642.53
	<u>\$2,676.06</u>
Water Fund	
interest	19.30
metered sales	20175.74
	<u>\$20,195.04</u>
Sewer Fund	
interest	34.36
EFC	6582.00
fees	30879.26
	<u>\$37,495.62</u>
TOTAL	\$95,622.60

Dated: 12/31, 20 19

Paul J. Mackay
Town of Greenville Supervisor